- Member inputs data in two places on the CAP Utilities side of e-Services
 - M.I.M.S. (FMS) Personal Currency
 - M.I.M.S. (FMS) Qual/Cert
- Unit ES Officer can also input data for the member in the same manner on the Restricted Applications side of e-Services.

- Unit Commander and Unit ES Officer have the authority to Validate Achievements or Tasks.
 - Request has been made to permit the Unit Commander to approve.
 - This will eliminate the requirement for the approval to be completed at wing level.

- Unit CC and Unit ES Officer need access to:
 - CAPF101 By CAPID
 - CAPF101T By CAPID
 - FMS Currency
 - FMS Reports
 - Multi-ES-Entry
 - Multi-Pilot-Entry
 - Qual/Cert
 - Qual/Cert Class Admin
 - Validate Achievements or Tasks

 Unit Commanders will have the approval authority when approved by the Wing Commander.

. Commanders and ES Officers must exercise caution in the Validation and Approval process. Your honesty and integrity are on the line. When in doubt, don't validate or approve a task or individual. **DON'T "PENCIL WHIP"!**

WMU

- Wing Management Utilities (WMU) is a system that interfaces with M.I.M.S.
 - It syncs with M.I.M.S. every morning at 0500.
 - What you put into WMU is uploaded to M.I.M.S. and vice versa.
- URL is http://www.wmu.nat.cap.gov.
 - TRY IT, YOU'LL LIKE IT!

• It is imperative that every member of Colorado Wing start to use M.I.M.S. immediately.